



▶ CLASSmates Reducing the impact of hearing loss

SECTION 1 — Note taker or each participant to complete at the meeting

Date of meeting Location: In person Online Both

Time meeting opened Time meeting closed

Name of facilitator

Name of note taker

Names of participants Registration number Pharmacy/location/occupation





Summarise the peer group meeting by noting the outcome of each activity.

Start

- ▶ Take notes of meaningful discussions as the peer group thinks back to their reflections from CLASSact

Analyse

- ▶ You may like to use this space to summarise the outcomes from the “chain notes” exercise. Alternatively, you can download a PDF from Jamboard for your personal records (click the three dots at the top right corner of the Jamboard page and select “Download as PDF”)



Synthesise

- ▶ Record your SMARTER strategy to apply to pharmacy practice

Evaluate

- ▶ Take notes of meaningful discussions as the peer group evaluates the meeting

- ▶ Record any reference materials or supporting information referred to during the meeting



SECTION 2 — Each participant to complete after the meeting

After the peer group meeting, you may wish to write personal reflections on the following:

- ▶ How successful was the group in meeting its purpose?

- ▶ How could the group work better next time?

- ▶ What did you learn about the topic or yourself that you did not know before?

- ▶ What will you change as a result of this meeting?



▶ How will you monitor progress towards improving practice?

▶ Other

At the start of your next peer group meeting, you may wish share the following reflections:

▶ Did the meeting have an impact on the care of your patients?

▶ What outcomes resulted from the changes you implemented?



► Use this space to add any additional participant details, outcomes or reflections for this meeting

When you have finished this CLASSmates activity, remember to upload this PDF to MyRecert (myrecert.pharmacycouncil.org.nz) as evidence of meeting Pharmacy Council recertification requirements

